



# Bylaws of the Xcel Futbol Club

## Article I

The name of this organization shall be the XCEL FUTBOL CLUB, (hereinafter referred to as XFC).

## Article II

The object of the XFC shall be youth development through soccer as a sport, to organize soccer teams, to provide training in the sport of soccer, both youth and adult, and to receive gifts or donations to promote the health, welfare and recreation of the general public through the sport of soccer.

XFC shall be affiliated with the US Soccer Federation, and the Federation Internationale de Football Association (FIFA), through an appropriate Youth Council affiliated organization.

XFC is a nonprofit organization.

## Article III

Section 1 Membership is formed by the registered Team Managers and Club Officers.

Section 2 Members must remain in good standing with regard to payment of any fees due.

Section 3 Membership may be terminated on the recommendation of the President by a two-thirds vote of Board of Directors

## Article IV

Section 1 The Board of Directors shall be composed of three individuals capable of being registered Administrators and shall manage the Club on behalf of the members. The Directors shall be elected annually.

Section 2 The Officers of XFC shall be appointed by the Board on even or odd years as follows:

- |                   |      |
|-------------------|------|
| A. President      | odd  |
| B. Vice President | even |



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- C. Secretary/Treasurer      odd
- D. Registrar                      even
- E. Risk Manager                  odd

Section 3      All Officers shall be appointed by the Board of Directors. All Officers shall serve for a term of two (2) years. No person shall hold more than one office. No member of the Board of Directors may be appointed as an officer while they serve as a Director.

Section 4      The duties of the Officers shall be as follows:

- A. The President shall preside at all meetings, shall be in charge of equipment, and shall be General Manager
  - a. Preside at all meetings of the Board of Directors and Annual and Special meetings of the Members;
  - b. Carry out directions of the Board of Directors;
  - c. Subject to the approval of the Board, appoint Standing Committees and Special Committees as may be required for the proper operation of the XFC;
  - d. Nominate individuals to fill vacant positions on the Board of Directors;
  - e. Represent the XFC at meetings of US Soccer Affiliates; Youth Associations and other soccer governing bodies;
  - f. Represent the XFC at public functions;
  - g. Check signing authority with the Vice President and Treasurer/Secretary;
  - h. Sign the annual federal and state tax returns;
  - i. Present an annual report of the operation and condition of the club;
  - j. Recommend team managers, coaches and assistant coaches to the board.
  
- B. The Vice President shall act in the absence of the President with the same authority, shall be in charge of the fields, and shall perform other duties as assigned by the membership.
  - a. In the absence of the President, act with the same powers and authority;
  - b. In the case of a vacancy in the position of President, serve as President until a replacement President is appointed by the Board;
  - c. Be an alternate representative at functions where the



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- President is unable to attend;
- d. Perform such other duties as may be assigned by the President or the Board.
- C. The Secretary/Treasurer shall be responsible for all communications, both internal and external, and shall keep the official records of XFC, including minutes of all meetings, shall receive, disburse, and account for all funds of XFC which shall be kept in a bank designated by the Officers.
- a. Record minutes of Board meetings and Member meetings for approval at subsequent meetings;
  - b. Maintain records of minutes, Policies, and other official documents and correspondence;
  - c. Recommend team managers;
  - d. Report financial accounts quarterly to the Board and Officers.
- D. The Registrar shall be Chairman of the Registration Committee, shall be responsible for registration of players, managers and coaches, shall be responsible for formation of teams, rosters and assignment of team colors.
- E. The Risk Manager takes action to minimize risk associated with the playing and administration of the game of soccer; studies the areas where risk may exist and proposes policy to the Board or carries out education to mitigate that risk. Risk Manager addresses background checks for those involved with youth players, field and game safety, and the protection of the affiliated association and of each member organization and their assets. The Risk Manager is the primary point of contact with any affiliated association's Risk Management element.

Section 5 A quorum of Directors is required at all meetings to conduct business. A quorum is defined as two or more Directors present. Any Director failing to attend meetings in such a manner as to consistently cause a quorum to not be established shall have his continued tenure subjected to a vote of the membership in no less than ten nor more than thirty days from the last meeting of Directors where a quorum was not established. Any Officer may be removed from office by a two-thirds vote of the Board of Directors.

### Article V

Section 1 Meeting of the membership shall be held at the call of the Officers provided that at least one meeting be held annually.



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Section 2 The meeting normally held in the month of May shall be called the annual meeting and shall be for the election of Directors and presentation of the budget. The first such meeting to be held in May 2018.

## Article VI

Committees other than Registration and Rules and Games may be appointed as needed by the President with advice and consent of the Board of Directors for an active life to be specified in the appointment.

## Article VII

Section 1 Each Director shall have one vote with the President voting only to break a tie.

Section 2 Each Member in good standing shall have one vote with a majority necessary for decision.

## Article VIII

The fiscal year of XFC shall be from 31December to 1 January the following year.

## Article IX

These bylaws may be amended by a two-thirds vote of the members present, provided that the amendment has been presented in writing at a previous meeting.

## Article X

The rules contained in the current edition of Roberts Rules of Order shall govern XFC in all cases in which they are applicable and do not conflict with these bylaws.

## Article XI

These bylaws shall be in effect as of the 31<sup>st</sup> day of May, 2017.